

**LESSEE MANDATE**

<b>BELLBUOY RENTAL AGENT:</b>	For official use only <b>BELLBUOY CLIENT REF No.:</b>	FOR OFFICE USE ONLY
<b>PROPERTY TO BE RENTED</b>		
ADDRESS: _____		
PERIOD OF LEASE: _____		COMMENCEMENT DATE: _____
<b>NON-REFUNDABLE CREDIT CHECK</b>	R 242.00	
DEPOSIT APPLICABLE:	R <input style="width: 50px;" type="text"/>	
ADMINISTRATIVE FEE:	R <input style="width: 50px;" type="text"/>	
MONTHLY RENT ( <i>Payable in advance monthly</i> ):	R <input style="width: 50px;" type="text"/>	
MONTHLY UTILITY BILL EXCLUSIVE /INCLUSIVE OF MONTHLY RENT ( <i>Please specify</i> ): _____		

**NB\* All the amounts shown above must be paid in full before keys can be handed over for occupation.**

<b>COMPANY INFORMATION</b>		
NB* Please provide a copy of the company registration documents, MOI, SARS registration number, proof of income and proof of address to comply with FICA.		
<b><u>DIRECTOR/ CEO/ MEMBER</u></b>		
COMPANY NAME	REGISTRATION No. (if registered owner is a CC, Trust or so on):	
SURNAME <i>Director/ CEO/ Member</i> :	CHRISTIAN NAME/S:	
ID NUMBER (attach copy):	COMPANY TAX REFERENCE NUMBER:	
COMPANY DOMICILIUM ADDRESS: _____		
E-MAIL <i>Director/ CEO/ Member</i> :	TEL <i>Director/ CEO/ Member</i> :	TWITTER:
BUSINESS REF NAME:	REF. CONTACT PERSON:	REF TEL:
REF ADDRESS: _____		
REF E-MAIL:	NATURE OF BUSINESS:	
PERIOD OF LEASE:	COMMENCEMENT DATE:	
COMPANY TWITTER:	COMPANY FACEBOOK:	
CONSENT TO CREDIT CHECK (signature): _____		

<b><u>Company Contact Person</u></b>		
NB* Please provide details of person to be contacted regarding payments of the account and general advices.		
<b><u>CONTACT 1</u></b>		
SURNAME:	FIRST NAME:	
POSITION:	E-MAIL:	TEL:
TO BE CONTACTED REGARDING? _____		
<b><u>CONTACT 2</u></b>		
SURNAME:	FIRST NAME:	
POSITION:	E-MAIL:	TEL:
TO BE CONTACTED REGARDING? _____		

**OCCUPANCY DETAILS**

Other than applicants details of ALL persons that will be occupying the property must be provided in full.

TOTAL NUMBER OF OCCUPANTS INCLUDING THE APPLICANT/S

1

SURNAME: CHRISTIAN NAME/S: AGE: OCCUPATION:

RELATION TO APPLICANT/S ID NUMBER:

CELL: TEL: EMAIL

NUMBER OF VEHICLES: REG. NUMBER/S: MAKE/MODEL:

2

SURNAME: CHRISTIAN NAME/S: AGE: OCCUPATION:

RELATION TO APPLICANT/S ID NUMBER:

CELL: TEL: EMAIL

NUMBER OF VEHICLES: REG. NUMBER/S: MAKE/MODEL:

3

SURNAME: CHRISTIAN NAME/S: AGE: OCCUPATION:

RELATION TO APPLICANT/S ID NUMBER:

CELL: TEL: EMAIL

NUMBER OF VEHICLES: REG. NUMBER/S: MAKE/MODEL:

4

SURNAME: CHRISTIAN NAME/S: AGE: OCCUPATION:

RELATION TO APPLICANT/S ID NUMBER:

CELL: TEL: EMAIL

5

SURNAME: CHRISTIAN NAME/S: AGE: OCCUPATION:

RELATION TO APPLICANT/S ID NUMBER:

CELL: TEL: EMAIL

**PETS**

*Permission to keep an animal / pet is subject to completion of a pet application form and consent of the owner in respect of a freehold property, and in respect of community schemes owner & body corporate where pets are permitted.*

NUMBER OF PETS:

1. TYPE e.g. cat /dog: BREED: STERILISED? AGE

2. TYPE e.g. cat /dog: BREED: STERILISED? AGE

3. TYPE e.g. cat /dog: BREED: STERILISED? AGE

4. TYPE e.g. cat /dog: BREED: STERILISED? AGE



**RENTAL HISTORY**

Please provide details of any other premises that you currently rent.

**OTHER RENTALS 1:**

ADDRESS: \_\_\_\_\_

OCCUPATION PERIOD \_\_\_\_\_ Was the property rented through an agent? YES NO

LESSOR/AGENT NAME \_\_\_\_\_ LESSOR/AGENT TEL: \_\_\_\_\_ LESSOR/AGENT EMAIL: \_\_\_\_\_

**OTHER RENTALS 2:**

ADDRESS: \_\_\_\_\_

OCCUPATION PERIOD \_\_\_\_\_ Was the property rented through an agent? YES NO

LESSOR/AGENT NAME \_\_\_\_\_ LESSOR/AGENT TEL: \_\_\_\_\_ LESSOR/AGENT EMAIL: \_\_\_\_\_

**LESSEE TO COMPLETE FOR OFFICE INFORMATION**

WHERE DID YOU HEAR ABOUT THE BELLBUOY GROUP: Bellbuoy Website  Referral  Other (Please Specify) \_\_\_\_\_

I AGREE TO RECEIVE RELEVANT PROPERTY INFORMATION:  Yes  No

I/we hereby declare that the details furnished herein are, to the best of my knowledge and belief true and correct and that I/we have inspected the property and am prepared to lease it in its present condition. I/we understand that should my application be approved I/we accept full responsibility for the payment of the rental and damages deposit and agree to comply with any present or future conditions, which may apply to me as a tenant. I/we further agree to the running of credit checks on the personal information supplied herewith.

**CREDIT INFORMATION**

I/We the consent to and authorise the Landlord, and/or The Agent to: contact, request and obtain information at any time and from any credit provider (or potential credit provider) or registered credit bureau in order to assess the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of me/us; and provide information about the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of me/us to any registered credit bureau or to any credit provider (or potential credit provider) seeking a trade reference regarding the Tenant's dealings with the Landlord and/or The Agent.

SIGNED AT: \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

SIGNATURE/S: \_\_\_\_\_

PRINT NAMES/S \_\_\_\_\_