



The **bellbuoy** Group

Offering solutions for all your realty needs

The Bellbuoy Group offers a wide range of services to cater for the professional management of your property, ensuring the best for your investment.

Our Rental Division offers the following core services:

- Advertising of properties and screening of all prospective tenants (including FICA requirements);
- Drawing up and processing of a lease agreement;
- Prompt collection of monthly rental and the transfer, upon receipt thereof, into owner's account;
- Taking of a damages deposit which is invested on the tenant's behalf in an interest bearing account;
- Payment of levy and or municipal rates from the monthly rental on behalf of the owner, if required;
- General administration of the property is undertaken in terms of the mandate approved by the owner, other maintenance undertaken subsequent to owner approval of quotations obtained; and
- Inspection of premises.

Bellbuoy is affiliated with the TPN Credit Bureau, where payment profiles and behaviour are recorded in terms of the National Credit Act.

Our collection commission is calculated at 10% + VAT (currently 14%) = 11.4%; however, we do offer negotiable rates where an owner gives us a mandate for three or more properties.

**Please contact our Rentals Division for any further information:
realty@bellbuoy.co.za**

www.bellbuoy.co.za